



Practice Interview Questions

All About You

- Tell me about yourself.
- What made you apply for this position?
- What are your main strengths and weaknesses?
- Where do you see yourself in 5 years' time?
- Tell me something interesting about yourself?
- How do you deal with difficult people?

Your Education and Training

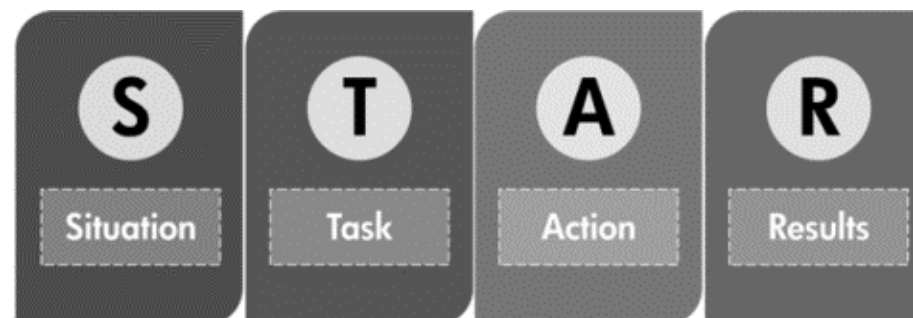
- Why did you choose to study that subject?
- What qualifications do you have that are relevant to this job?
- How could you're a-levels/GCSE's/Degree be of benefit to our organisation?
- What aspect of this qualification did you enjoy the most?

The Role

- What do you think about the role and why do you think you'd be good at it?
- How do you fulfil the job brief?
- What interests you about the industry?
- What makes a good manager?
- When have you had to use financial skills before?
- When have you demonstrated leadership?

The Organisation

- What do you know about our organisation?
- Who are our major competitors?
- Why did you decide to apply to us?



Interview Skills



Department
for Work &
Pensions

Preparation

- Do your research

Research the company, learn about the industry and recent things they have done which you may be asked about.

Search for company behaviour profiles/competency information you can bring into your answers.

- Practice

Get comfortable talking about yourself.

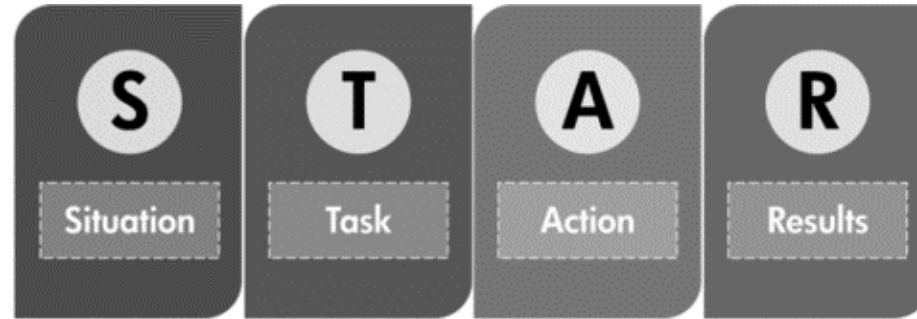
Prepare some questions and practice/plan your answers

Mock interview practice

On the Day

It is important you make a positive and professional first impression. To do so you should:

- Dress smartly
 - Be polite and friendly
 - Be clear and concise
- Do not feel nervous to ask interviewers questions or to repeat their questions
- Stay calm and relaxed
- Take your time, when being asked questions reflect on your prior research and use this to inform your answers.



You can use the S.T.A.R technique to fully demonstrate your skills and experience in interviews. This ensures you are thorough and detailed in showing how you fit the role.

E.G: Explain a time you were flexible in a high pressure environment.

S – Situation (describe the scenario)

T – Task (what needed to be done / considered)

A – Action (What did you do?)

R – Result (what happened? What went well/ would you do differently)

TIP:

It is good to have question prepared to ask. This shows interest and wider research.

For example; if successful, could you tell me more about career progression opportunities within the company?

End of the Interview

Be polite, show your enthusiasm for the role, and ask if they have any more questions for you or if they need you to provide them with anything else.

Ask how to get in touch to find out the result.

Make a strong positive ending statement to create a lasting impression.

Reflect and learn from the experience.