



BOSTON HIGH SCHOOL POST RESULTS SERVICES JANUARY 2025 OCR CAMBRIDGE TECHNICALS HEALTH & SOCIAL CARE

All staff at Boston High School hope that students are pleased with their examination results. If, however, a result falls significantly short of what was anticipated, enquiries can be made through the post results services which are available from the awarding bodies. Awarding bodies also provide an 'access to scripts' service.

All applications for post results services and access to scripts must be processed by the Examinations Officer.

Before you make a request to the Examination Officer, discuss your intentions with your Subject Leader or Learning Leader as the School may well support your request and pay the associated fee. If the School cannot support your request, the Examinations Officer can make the application on your behalf, **with parental/carer consent**. You will have to pay the associated fee in advance before any application is made and once the request form is received, the Exams Officer will let the Finance Department know so that the exam fee(s) can be added to Parentmail for payment.

CLERICAL RE-CHECK – SERVICE 1 POST-RESULTS SERVICES

This is a re-check of all clerical procedures leading to the issue of a result, including the following checks:

- That all parts of the script have been marked;
- The totalling of marks;
- The recording of marks.

The target for completion is within a few days of the awarding body receiving the request.

IMPORTANT! Please see outcomes of post-results services on the next page.

REVIEW OF MARKING – SERVICE 2 POST-RESULTS SERVICES

This service is available for externally assessed components which includes:

- The clerical re-checks detailed in Service 1 above;
- A review of the original marking to ensure that the agreed mark scheme has been applied correctly.

The target for completion is within approximately 10 working days of the awarding body receiving the request.

IMPORTANT! Please see outcomes of post-results services on the next page.

OUTCOME OF CLERICAL RE-CHECKS/REVIEWS OF MARKING, POST –RESULTS SERVICES

Clerical Re-Checks/Reviews of Marking results have three possible outcomes:

- Your original mark is lowered, so **your final grade may be lower than the original grade** you received;
- Your original mark is confirmed as correct, and there is no change to your grade;
- Your original mark is raised, so your final grade may be higher than the original grade you received.

Before the Examinations Officer applies for post-results services, you will be required to sign a candidate consent form to confirm that you understand the above, in particular that you accept that **grades may go down**. Where there has been a downgrade, the request will **not** be revoked and the original higher grade will **not** be reinstated.

ACCESS TO SCRIPTS

Candidates can request access to their own scripts as either a:-

- Priority PDF copy of script to Support a Review of Marking (A PDF copy of the original script to help you decide whether to request a review)
- Non-Priority PDF copy script to Support Teaching and Learning (ie for general interest or to inform future learning)

Candidates can also request a copy of their reviewed script following a Clerical Re-Check or Review of Marking with their initial application at an additional cost, the fees for this are given on the next page.

KEY DATES FOR POST RESULTS SERVICES JANUARY 2025 OCR CAMBRIDGE TECHNICALS HEALTH & SOCIAL CARE

Monday, 17 March 2025	DEADLINE to request Access to Scripts Priority PDF Copy of Script (A PDF copy of the original marked script to help you decide whether to request a review)
Monday, 24 March 2025	DEADLINE to request a Clerical Re-Check or Review of Marking (NB: you can order a post RoM copy of the script at an extra cost if required)
Monday, 24 March 2025	DEADLINE to request Scripts to Support Teaching and Learning (NB: If you require a copy of the script prior to Review of Marking this must be done asap and by the deadline of Monday, 18 March 2024)

POST RESULTS SERVICES EXAM BOARD FEES JANUARY 2025 OCR CAMBRIDGE TECHNICALS HEALTH & SOCIAL CARE

Service 1 – Clerical Re-Check (per paper) of all procedures leading to the issue of a results	FREE without copy of script £16.75 with copy of script
Service 2 – Review of Marking	£65.25 per paper
<i>Review of Marking with a PDF copy of script</i>	£82.00 per paper
Access to Scripts – Priority PDF Copy to Support Review of Marking	FREE
Access to Scripts – Non-Priority PDF Copy to Support Teaching & Learning	FREE