

Boston High School

Headteacher: Mr A J Fulbrook B.Ed. (Hons), M.Sc., NPOH

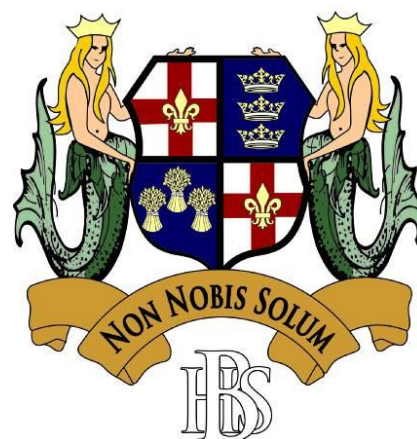
Spilsby Road, Boston, Lincolnshire PE21 9PF

Tel: 01205 310505 Fax: 01205 350235

✉ enquiries@bostonhighschool.co.uk

🌐 www.bostonhighschool.co.uk

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September 2024

Dear Parent/Carer,

The 16-19 Bursary is a fund which can be accessed by eligible students who would benefit from financial help. Outlined below, are the areas of school which the bursary fund can aid your child through their studies.

Item	Claim Amount	Methods of Claim	Evidence
Transport	Termly Bus Pass	Application will be made by the school once the student has provided their TRA number. The school will meet payments for terms 1 +2, third and final payment to be met by parent/carers.	TRA number received by Lincolnshire County Council
	Daily Bus Tickets	Students claim back the money by providing bus tickets. This will then be checked against their attendance.	Tickets or receipts
	Mileage	Student will complete a mileage form. The distance covered will be from their home postcode to the school. This will be checked.	Mileage form
Equipment/ Books		None; equipment such as books will be purchased by school and collected at the end of school year.	HOD Recommendation
Stationery/ Uniform		Claim back by receipt.	Receipt
UCAS/University Visits		Claim back. Money will be provided on receipt of a tickets and receipts.	Receipt
School Trips	Discretionary contribution	None; done via internal transfer	HOD Recommendation

Students may apply for the bursary fund at any point during the academic year. The funding can be accessed both on a short- and long-term basis depending on home and financial circumstances.

Boston High School is a charitable company limited by guarantee and registered in England and Wales with company number 8314283. The Registered Office address is as detailed above.

Eligibility

Boston High School aims to ensure that the 16-19 Bursary reaches students who face significant barriers accessing and participating in education. We have a responsibility to ensure that funding is used in ways which help to break down barriers and relieves the costs of education.

There are 3 different funds available to students. They are:

Grade 1

Students will qualify for this bursary if they are/receive:

- Young person in care
- Care Leaver
- Young person in receipt of income support or universal credit
- Disabled young person in receipt of DLA
- Personal Independence Payment (PIP)

The student would need to be 16, 17 or 18 on the 31st August before the academic year to qualify.

Where a student meets any of the above, official confirmation of their qualification for a Grade 1 bursary must be provided. This may be an award document or a letter from the local authority. Only original documents can be accepted.

Upon acceptance, money will be split and paid in instalments via BACS from the finance office.

Grade 2

Grade 2 funding is assessed by formal application. Eligibility for the bursary is based on household income and the number of dependents in the house under the age of 16. For the 23/24 academic year, the threshold of household income is £21700 or less. This should be evidenced using benefit claims, P60, Tax Credit award notices or evidence of self-employed income.

Grade 3

This bursary is used on a case-by-case basis. If you have an identifiable financial need and gross annual income is less than £25000, you should apply using the formal application and provide supporting evidence for your financial circumstances.

Grade 3 bursary awards will be re-assessed at the beginning of each term.

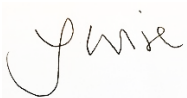
Free school meals

If you were in receipt of Free School Meals during year 11, it is likely this will carry over into Sixth Form.

If you do not receive Free School Meals and think you are eligible, please contact Lincolnshire County Council and complete their application form.

If you require any further information, please do not hesitate to contact the Sixth Form office on (01205) 310505 or alternatively you can email enquiries@bostonhighschool.co.uk

Yours sincerely



Mrs Wise
Director of Key Stage 5

Boston High School

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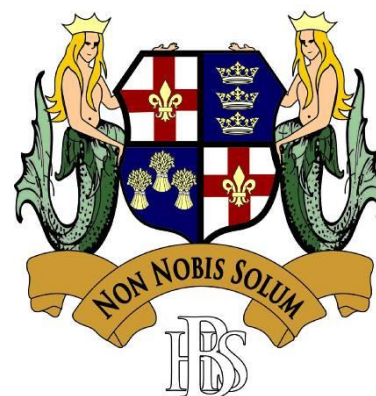
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APPLICATION FORM

To be completed by the student at all times

Prior to completing this form, please refer to the 16-19 Bursary Fund and Free School Meals Policy. Proof of entitlement must be included when returned to the Sixth Form Support Officer. Incomplete applications will not be processed. Please note, if a bursary is awarded the payments will be made subject to the conditions of the policy contract being met.

Student Details

Name:	
Date of Birth:	
Contact Number:	
Home Address:	
	Postcode:
E-mail address:	

Residency: Please tick

British Citizen	<input type="checkbox"/>	Indefinite Leave to Remain	<input type="checkbox"/>
Asylum Seeker	<input type="checkbox"/>	Refugee	<input type="checkbox"/>
EU/EEA Citizen	<input type="checkbox"/>	Other:	<input type="checkbox"/>
Have you been resident in the UK or EU/EEA For the last 3 years?	<input type="checkbox"/>		

Course:

Subject 1	
Subject 2	
Subject 3	

Home to School Transport Details (Please tick):

Walk/ Bike	<input type="checkbox"/>
Car/Van	<input type="checkbox"/>
Bus	Route:
Other	Please give details:

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Student Bank Details

Bank/Building Society Name & Address	
Sort Code	
Account Number	

Parent 1 /Carer1 Details

Surname	
First name(s)	
Relationship to student:	
Date of Birth: (dd/mm/yyyy)	
Home Address:	Post Code
Home Telephone:	
Mobile telephone number:	
Email address:	
National Insurance Number:	
How many dependents under the age of 16 in the household	

Parent 2 /Carer 2 Details

Surname	
First name(s)	
Relationship to Student:	
Date of Birth: (dd/mm/yyyy)	
Home Address	Postcode:
Home Telephone:	
Mobile telephone number:	
Email address:	
National Insurance Number:	
How many dependents under the age of 16 in the household	

Section A

	Please Tick	Evidence Included
I (the student) am living in care		
I (the student) am a care leaver		
I (the student) am in receipt of Income Support or Universal Credit in my own right & include the supportive evidence		
I (the student) am in receipt of Disability Living Allowance or Personal Independence Payments in my own right as was as Employment & Support or Universal Credit in my own right		

Section B

Are you or your parent(s)/Carer (s) in receipt of the following? If so, please indicate how much and how often. Supporting evidence such as statements and awards will be required.

	£	Frequency
Income Support/ Universal Credit		
Working Tax Credits		
Child Tax Credits		
Job Seekers Allowance/ Universal Credit		
Income-related Employment & Support Allowance (ESA)		
Disability Living Allowance/ Personal Independence Payments		
Housing Benefit		
Support under part VI of the Immigration & Asylum Act 1999		
The guarantee element of State Pension Credit		

Section C (Household Income)

	£	Frequency	Evidence provided
Gross Earned Income (before deductions) P60 Required			
Pension Statements Required			
Income from Investments (dividends, interest etc) Statements Required			
Maintenance Statements Required			
Any other income			

Section D (Any other reason)

Please explain why you are seeking financial assistance

Check List

Forms completed in full	
Most recent P60 provided (where applicable) & three months bank statements	
Six months of bank statements where a P60 cannot be provided	
Most recent benefit & Tax Credit award and/or statement	

This form must be completed in full and signed, with all supporting documents provided upon submission. Incomplete applications will not be processed. Once complete, please email your completed forms and documents to enquiries@bostonhighschool.co.uk

Declaration

We confirm that the details provided to support this application are true and accurate. I accept that I must comply with the terms set out in The BHS Bursary Fund Policy or funding may be suspended or withdrawn.
I agree to inform the school of any changes in our financial situation immediately.

Student Signature		Date	
Parent/Carer Signature		Date	

I am aware that the funding covers only this Academic Year (2021/22) and that I must re-apply next academic year.
Student Signature: _____ **Date:** _____

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BHS SIXTH FORM OFFICE USE ONLY				
Date application received		Date reviewed		
		Supporting documents provided (please tick)		
		Current Tax Credit Award	<input type="checkbox"/>	P60 <input type="checkbox"/>
		Income Related Benefits	<input type="checkbox"/>	Bank Statements <input type="checkbox"/>
Support Approval (JC/AMB)	Grade 1	Grade 2	Grade 3	Free School Meals Continued from year 11 YES/NO